

West Dover School Council

December 10, 2025

In attendance: Lana Christmas, Christine Cahoon, Eva Katie Dalton, Sarah Nauss, Michelle Rothwell, Roy Strum, Clara Devos

1. **Call meeting to order** by Katie @ 6:05pm
2. **Approval of agenda:** Approved by Chris; second by Sarah
3. **Approval of minutes:** Approved by Chris; second by Sarah
4. **Reports**
 - a. **Teacher Report** - None
 - b. **Chair Report** - Katie purchased sand timers to help keep our meetings on track. They include 60, 45, 30, 15, 10, 5, 3 & 1 minute times. The one minute timer is donated to the kindergarten program who happen to be looking for one.
 - c. **Vice Chair Report** - None
 - d. **Parent Association Liaison Report** (Chris & Katie)
 - i. **Fundraising** - Kernels will be going out in the new year. Popcorn and drinks will be sold at the winter concert, but no bakesale.
 - ii. **Treasurer** - \$3000 was earmarked for the Casino but it came in under budget at \$2445.
 - iii. **Casino** - Funds could be up to \$90,000 and should arrive in February. The application for our next regular casino has been submitted, and we are also available for "open dates" and could have one as early as Spring.
 - iv. **Fun Days** - PA wants to offer hot chocolate to all students on the last Friday before winter break. "6-7" day will be celebrated on Jan 21 which is the 67th day of school. Dice and activity sheets will be sent home with students, and a request for Admin to periodically make "67" announcements throughout the day.
 - e. **Principal Report**
 - i. **School Development Plan** - Roy provides printed copies of the School Development Plan and goes over some of the details. This document can be found pinned to the wall by the main entrance and on the school website at [Our School - West Dover School](#). Roy is asked if the assessment results are shared with students' new schools - he replies yes, as kids move on to new schools their assessments are relayed to the new school. Many schools use the same or similar assessments.
 - f. **AP Report**
 - i. PJ day will be on the last day before winter break

- ii. Cross country skiing will be offered to grades 3-6 from Jan 19-21. Volunteers will be needed to help students with the equipment. The new casino funds cannot reimburse this since it will arrive after this date.

5. Other Business:

- a. Katie suggests we start planning for a new playground. It could take several casinos to pay for one. Grants can be applied for but after we have sufficient funds already saved. If the current playground is deemed unfit, it will be fenced off and left until the school/association pays to have it removed and replaced. Roy will contact Alex in Facilities to look into the life expectancy and will invite him to our next meeting.

6. Next Meeting: January 14, 2026 @ 6:00pm, West Dover Learning Commons

7. Meeting Adjourned by Katie @ 7:24pm

Notes prepared by Lana Christmas, West Dover School Council Secretary